

MINUTES
REGULAR MEETING
of the
BOARD OF DIRECTORS
EDUCATION SERVICE CENTER REGION 11

December 18, 2017

The minutes reflect the order in which agenda items were discussed and acted upon.

A. Call to Order and Roll Call – Mr. Morgan, Chairman

Mr. Morgan called the meeting of the Board of Directors of the Education Service Center Region 11 to order at 10:32 a.m. Monday, December 18, 2017, in the Board Room of the ESC, 1451 South Cherry Lane, White Settlement, Texas 76108.

B. Invocation

Mr. Morgan gave the invocation.

Members Present	Mr. J.B. Morgan, Chairman Dr. Cathy Bryce, Vice-Chairman Mr. G.B. Bailey, Secretary Dr. Larry Blair, Place 1 Mr. Dennis Hughes, Place 4 Dr. Jay Thompson, Place 5 Mr. Weldon Hafley, Place 6 Mr. Todd Landry, Charter School Member
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Members Absent	None
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Staff Members Present	Dr. Clyde W. Steelman, Jr., Executive Director, John Petree, Rory Peacock, Jackie Brown, Brandilyn DePalma, Laura Weir, Renee Agent, Lori Burton, and Nelline Dignum
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Guest(s)	Jackie Gonzalez and Jeremy Winkler, Weaver and Tidwell, LLP; Barbara Wooldridge, Xerox
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C. Citizen / Employee Comments

None.

D. Approve Minutes of October 23, 2017 Board Meeting

A motion was made by Mr. Bailey, seconded by Dr. Bryce, and passed (unanimously) that the Board approve the minutes of the October 23, 2017 Board meeting, as presented. (Copy attached to the permanent record.)

E. CONSENT AGENDA

A motion was made by Dr. Bryce, seconded by Dr. Blair, and passed (unanimously) that the Board approve the following consent agenda items with the following correction to E.6 attachment. The second sentence of the first paragraph should read “The term of the contract is from Date of Award January 1,

2018 and can be renewed annually upon mutual agreement of both parties until December 31, 2022.”
(Copies attached to the permanent record.)

1. Check Registers for September and October 2017
2. Financial Reports for September and October 2017
3. Investment Reports for September and October 2017
4. Budget Amendments for September and October 2017
5. Consider Request for Quotes for Copiers and Production Equipment
6. Charter Superintendent Mentor Program (CSM)

SEPARATE ITEMS

F. Consider Financial Audit 2016-17

A motion was made by Dr. Blair, seconded by Dr. Thompson, and passed (unanimously) that the Board accepts the ESC Region 11 Financial Report dated August 31, 2017, as presented by Weaver and Tidwell, LLP, Certified Public Accountants and Advisors. (Copy attached to the permanent record.)

G. Review ESC Region 11 (LEGAL) and (LOCAL) Investment Policy

Director of the Business Center, Brandilyn DePalma, reviewed CBF (LEGAL) and CBF (LOCAL). No changes were suggested.

H. Consider Resolution Regarding Review of the Investment Program

A motion was made by Mr. Hughes, seconded by Dr. Thompson, and passed (unanimously) that the Board approve and sign the Resolution of Education Service Center Region 11 Board of Directors Regarding Review of the Investment Program. (Copy attached to the permanent record.)

I. Announce Expirations of Terms of Office of the Board of Directors and Call Election as Prescribed

A motion was made by Dr. Bryce, seconded by Mr. Bailey, and passed (unanimously) that the Board call an election for Places 1, 4, and 7.

J. Consider Designating and Authorizing the Board Election Clerk to Approve Non-Contested Elections for the Purpose of Eliminating the Election Process

A motion was made by Mr. Landry, seconded by Mr. Hafley, and passed (unanimously) that the Board appoint Nelline Dignum as election clerk, and approve having no election if all places are uncontested.

K. Consider Date to Canvass the Election Results

A motion was made by Dr. Blair, seconded by Mr. Landry, and passed (unanimously) that the canvassing of election results, if necessary, will be included on the April 23, 2018 agenda.

L. Consider Future Construction Needs

A motion was made by Mr. Bailey, seconded by Mr. Hughes, and passed (unanimously) that the Board authorize Executive Director Clyde Steelman to execute contracts with Buford-Thompson Company (BTC) for the design and construction of Phase 1 project in an amount not to exceed \$700,000.

M. Consider Fund Balance for Program Delivery, Services, and Products for Districts and Charter Schools

A motion was made by Dr. Bryce, seconded by Dr. Blair, and passed (unanimously) that the Board approve \$100,000 from Fund Balance, Committed-Program Delivery, to fund a program/training scholarship for LEAs.

N. INFORMATION ITEMS

1. Grant Applications
2. Personnel Report
3. Board of Directors Conference Registration List
4. Employee Holiday Luncheon
5. Midwinter Breakfast Save the Date
6. Commissioner's Meeting Update
7. Technology Security Audit/Fiber Project Update
8. Instructional Services Update
9. TCU Neeley School of Business Update

O. Consider Action on Items Discussed in Executive Session, If Any

There was no executive session.

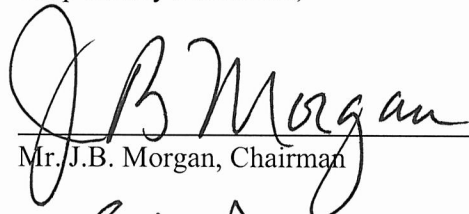
BOARD MEETING HANDOUTS

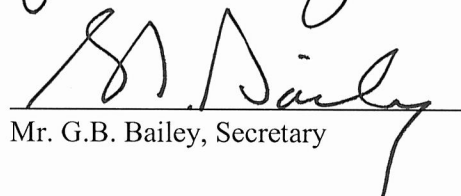
- Financial Report Dated August 31, 2017
- Cost Analysis for Each Board Member
- Security Audit – One Year Improvement Review
- Spotlight Video Series for Region 11 Schools

P. ADJOURN

The next regular meeting of the ESC Region 11 Board of Directors will be Monday, February 26, 2018, at 10:30 a.m. Being no further business, Chairman Morgan declared the meeting adjourned at 12:09 p.m.

Respectfully Submitted,


Mr. J.B. Morgan, Chairman


Mr. G.B. Bailey, Secretary

By: Nelline Dignum